

# Prairie du Chien Area School District

## Innovation for Success™

### REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **December 9, 2019** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

#### I. CALL TO ORDER

Meeting was called to order by Lonnie Achenbach at 6:30 p.m.

##### Present BOE Members:

Tom Peterson  
Cassie Hubanks  
Lynn O'Kane  
Lonnie Achenbach  
Michael Higgins, Jr.  
Nick Gilberts  
Kyle Kozelka

##### Absent BOE Members:

None

#### II. PLEDGE OF ALLEGIANCE

#### III. ADOPTION OF AGENDA

Motion by O'Kane and seconded by Gilberts to accept Agenda. Passed unanimously with all in favor.

#### IV. SPECIAL GUEST SPEAKERS

- A. Nancy Key expressed her concern of Bluff View teacher conferences that were cancelled on Oct. 23, 2019. She was disappointed in the communication from Bluff View Administration and wants the face to face conferences to return.

#### V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

##### A. Approval of Payment

(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)

B. Approval of Minutes

1. 11.11.2019 Finance Committee Meeting
2. 11.11.2019 Regular Board Meeting

C. Personnel

1. Resignation

- a) Cory Koenig-MS Assistant Wrestling Coach
- b) Montana O'Brien-Bluff View Teacher's Aide
- c) Emma Nolden-Freshman Volleyball Coach
- d) Ryan Pedretti- HS Football Coach

2. Approval

- a) Tom Ingham-MS Assistant Wrestling Coach
- b) Kristen Hanson-Substitute Teacher
- c) Andrew Scott-Weight Room Supervisor
- d) Kristen Hanson-Weight Room Supervisor
- e) Amy Campbell-5th and 6th Grade Girls Basketball Coach
- f) Almedina Bajric-Substitute Teacher

D. ECCP/Start College Now (if any)

Motion by Gilberts and seconded by Hubanks to approve Consent Agenda Items.  
Passed unanimously with all in favor.

VI. CITIZEN PARTICIPATION

VII. CORRESPONDENCE/INFORMATION ITEMS

(These are listed for reference, but will not be read off at meeting to expedite the agenda)

A. Upcoming Meetings and Board Items

1. 01.13.20 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
2. 01.13.20 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
3. Committee of the Whole Meeting 5:00 p.m. High School Library Conference Room

B. Information Items

1. 12.16.19 Community Conversation Regarding Student Employment
2. 12.27.19 Deadline for Incumbents to File Notice of Non Candidacy (5:00 p.m.)
3. 01.07.20 Candidate Deadline for Filing All Documents Needed to Establish Eligibility to Appear on the Ballot (5:00 p.m.)
4. Candidates up for Re-election:
  - a) Nicholas Gilberts
  - b) Kyle Kozelka
5. 01.22.20-01.24.20 WI State Education Convention, Milwaukee

VIII. REPORTS AND DISCUSSION (action if appropriate)

A. Superintendent/Building Administrator's Report/Presentation

- Fund 80 update
- School Officer update
- Budget-Different options are being looked at that will affect the budget
  - Summer School

- Retirement
- Health Insurance
- Roofing Issues
- PAAC Center upcoming events

**B. Community Connections and Celebrations**

1. Bluff View Junior Achievement program for 7th and 8th grade students started. Bob Plomedahl and Dale Hanson partner with community member volunteers that come in and teach various topics over several weeks.

**IX. OLD BUSINESS (action if appropriate)**

**A. Forestry Wildlife Conservation Management Class Final proposal for Rain Garden Projects-Diane Colburn Speaking**

Diane Colburn spoke on the Rain Garden Project. She does not have the budget cost yet. She is waiting on some prices. Master Gardeners of Prairie du Chien are very supportive and excited for this project. They are also willing to help.

**B. Updated Weather Policy 517a-Second Reading**

Motion by O'Kane and seconded by Higgins, Jr. to approve second reading of updated Weather Policy 517a. Passed unanimously with all in favor.

**C. No Naming Rights for Facilities Policy-Second Reading**

Motion by Hubanks and seconded by Peterson to approve second reading of No Naming Rights for Facilities Policy. Passed unanimously with all in favor.

**X. NEW BUSINESS (action if appropriate)**

**A. Any items removed from the Consent Agenda for further discussion**

**B. Grants & Donations read into the record and approved (if any)**

1. Crossing Rivers Gift Shop donated several sensory items to the STRIDE program, the BAK sensory room, and the Occupational Therapy Program.
2. Thank you to Sherry Jazdzewski for making a generous donation of winter items to the BAK Office. It is much appreciated and most helpful to have items to offer when students are in need.
3. Thank you to Christine Panka for her donation of colored paper! Our staff will be excited to see some bright colors added to the workroom!
4. Thank you to Cabela's for their donation of gloves. It's always so helpful to have extras on hand! Thanks for thinking of us!
5. Thank You to Trevor Hurda and his family for donating a full bag of boys clothes to our nurse's office! They came at just the right time. Thanks for being so thoughtful!
6. Jim Rohde made a monetary donation to the Boys Soccer Booster Club account.
7. Casey's is donating cookies to 2nd grade for a Holiday Celebration!

**C. Parent Teacher Conferences**

**D. Moving Feb. 10, 2020 BOE Meetings to Feb. 03, 2020**

Meeting is moved to February 03, 2020.

**E. High School PLC Review**

**F. Annual School Safety Plan Approval**

Motion by Gilberts and seconded by Peterson to approve School Safety Plan. Passed unanimously with all in favor.

**G. Decide on Date for Drawing of Lots for Ballot Order. Date must be before or on January 14, 2020**

Date of Drawing of Lots will be January 13, 2020.

**H. Open retirement for Teachers is \$150 per day for unused sick days, (a day equals 8 clock hours) up to a maximum of 120 days but will not exceed \$18,000. Support Staff is \$90 a day for unused sick days, (a day equals 8 clock hours) up to a maximum of 120 days but will not exceed \$10,800.**

**I. Student Travel (if any)**

**J. Parking Lot (Items for future agenda)**

**XI. CLOSED SESSION**

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

Motion by Hubanks and seconded by Gilberts to go into Closed Session at 7:20 p.m. to discuss Personnel Update, Administrative Contract and Future Facilities, Improvements, and Purchase of Real Estate. Passed by Roll Call Vote:

YES: Tom Peterson

YES: Cassie Hubanks

YES: Lynn O'Kane

YES: Lonnie Achenbach  
YES: Michael Higgins, Jr.  
YES: Nick Gilberts  
YES: Kyle Kozelka

- A. Personnel Update
- B. Administrative Contract
- C. Future Facilities, Improvements, and Purchase of Real Estate

**XII. RETURN TO OPEN SESSION**

Motion by Higgins, Jr. and seconded by Kozelka to return to Open Session at 8:10 p.m.  
Passed unanimously with all in favor.

**XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).**

- A. Motion by Hubanks and seconded by Higgins, Jr. to approve resignations of Tom Cavanaugh, Shirley (Nicole) Reger, and Kelly Renner. Passed unanimously with all in favor.
- B. Two Year Contract extension for Cathleen Reed, Special Education Director

**XIV. ADJOURNMENT**

Motion by Hubanks and seconded by Gilberts to adjourn meeting at 8:17 p.m. Passed unanimously with all in favor. Meeting Adjourned.

  
President

Notes taken by Jackie Rodenberg

